

Ska diarieföras om ledigheten är längre än 10 dagar, ange diarienummer

Request for student absence

All school days are mandatory. Parents are kindly requested to plan family holidays during the official holidays, the details of which are on the website (Skollag (2010:800), 7 kap. 18 §).

Please note that during the periods of National Tests, we will not grant any absence requests for students in the age groups taking the tests.

Parents are responsible for pupils catching up on work missed due to absence.

The request is to be handed in at least two weeks ahead.

First namn	Surname	Personal identity number
School		Class
Date from when the requested absence starts	Date to return to school	
Reasons for absence		
Date	Date	
Signature	Signature	
Clarification	Clarification	
Mobile number	Mobile number	
E-mail	E-mail	

Opinion and decision

Absence this semester, enter percentage		Earlier approved absence (number of days)
Opinion <input type="checkbox"/> Approval <input type="checkbox"/> Reject	Reason for rejection	
Date	Class teacher	Signatur
Decision <input type="checkbox"/> Approval <input type="checkbox"/> Reject	Reason for rejection	
Date	Principal	Signatur

School notebooks

Registered in attendance system	Administrator	Signatur
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Information about the processing of personal data: www.karlskrona.se/personuppgifter.